

EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

MINUTES of the meeting held at Gartree Committee Room - County Hall, Glenfield, Leicestershire, LE3 8RB on 19 June 2017 from 10.47 am - 12.23 pm

MEMBERSHIP (✓ indicates present)

Leicestershire County Council (LCC)

- ✓ Councillor Byron Rhodes (Chair)
- ✓ Councillor Richard Shepherd

Nottingham City Council (NCC)

- ✓ Councillor Alan Clark (Vice-Chair)
- ✓ Councillor Toby Neal

Officers and others present:

Lucy Littlefair	- Head of EMSS
Chris Tambini	- Director of Finance (LCC)
Sara Smith	- Finance Business Partner (LCC)
Geoff Walker	- Director of Strategic Finance (NCC)
Catherine Ziane-Pryor	- Governance Officer (NCC)

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until Friday 30 June 2017.

1 APPOINTMENT OF CHAIR

Councillor Byron Rhodes is appointed Chair for the 2017/18 and 2018/19 municipal years.

2 MEMBERSHIP

RESOLVED to note the membership for 2017/18 municipal Year as follows:

Nottingham City Council

Councillor Alan Clark
Councillor Toby Neal

Leicestershire County Council

Councillor Byron Rhodes
Councillor Richard Shepherd

3 APPOINTMENT OF VICE-CHAIR

Councillor Alan Clark is appointed Vice-Chair.

4 DECLARATIONS OF INTERESTS

Councillor Richard Shepherd declared an interest in agenda item 9, Annual Report (minute 9), insofar as he is a Governor at Burton-on-the-Wolds school which is a client of EMSS. This interest was not considered significant enough to preclude him from speaking or voting on the item.

5 MINUTES

The minutes of the meeting held on 19 September 2016 were confirmed as a true record.

6 FUTURE MEETING DATES

RESOLVED for the Committee to meet at 10.30am on the following Mondays at Glenfield, Leicestershire:

25 September 2017

18 December 2017

19 March 2018

7 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, in so far as the following reports contain information of a sensitive business nature.

8 EXEMPT MINUTES

The exempt minutes of the meeting held on 19 September 2016 were confirmed as a true record.

9 ANNUAL REPORT

Lucy Littlefair, Head of EMSS introduced the East Midlands Shared Services Annual Report 2016/17.

RESOLVED to approve the recommendations set out in the report and added to during the meeting.

Reasons for decisions

As set out in the report.

Other options considered

As set out in the report.

10 EAST MIDLANDS SHARED SERVICES 2016/17 BUDGET OUTTURN AND 2017/18 - 2020/21 BUDGET

Sara Smith, Finance Business Partner (LCC), presented the East Midlands Shared Services 2016/17 Budget Outturn and 2017/18 to 2020/21 Budget.

RESOLVED to approve the recommendations set out in the report.

Reasons for decisions

As set out in the report.

Other options considered

As set out in the report.

11 EAST MIDLANDS SHARED SERVICES STRATEGIC DEVELOPMENT AND PRIORITIES 2017/18

Lucy Littlefair, Head of the East Midlands Shared Services, presented the report which outlines the proposed strategic development and priorities for 2017/18.

RESOLVED to approve the recommendations set out in the report.

Reasons for decisions

As set out in the report.

Other options considered

As set out in the report.

12 ORACLE REVIEW PROJECT

Lucy Littlefair, Head of EMSS, provided a brief presentation, for information only, on the Oracle Review Project, a copy of which was issued as an exempt supplement to the agenda.